

## SREE CHAITANYA MAHAVIDYALAYA

### A NAAC Accredited College, Affiliated Under WBSU

P.O. Habra-Prafullanagar, North 24 Parganas, Pin 743268

www.sreechaitanyamahavidyalaya.ac.in Email: srchma@gmail.com

### **UG ONLINE ADMISSION ELIGIBILITY CRITERIA- 2022-23**

# FOR FIRST SEMESTER of U.G. COURSES UNDER CBCS IN THE ACADEMIC SESSION 2022-23

[UG Admission Eligibility Criteria, Subjects Combination, Intake Capacity, Fees, Guidelines]

The College offers Six-Semester Under-Graduate Programs in Arts, Commerce and Science under CBCS during the academic session 2022-23. The period to complete the courses will be a maximum of 5 years from the year of admission in the first semester, provided the student has completed all requirements to become eligible for appearing the University Examinations as per rules and syllabus pattern of West Bengal State University to which the College is affiliated.

Eligibility Criteria for Admission in First Semester of Six-Semester B.A./B.Sc. /B.Com. (Honours and General) Courses under CBCS

- A candidate, who has passed the Higher Secondary (10+2) Examination or its equivalent from the All India Boards / Councils or State Boards/ Councils including Open Schools and Vocational Studies, AND
- 2. Passed in English having full marks of 100 (as per University Rules), AND
- 3. Passed the previous qualifying examination for Honours courses on or after 2019.
- 4. Passed the previous qualifying examination for General courses on or after 2016.

<u>Vocational Courses:</u> The students in vocational studies are eligible to apply only in General Courses as per following eligibility criteria:

Courses to be taken	Subject Passed in the previous qualifying Examination		
	Vocational Engineering & Technology passed with Mathematics/		
D.A. (CEN.)	Vocational Agriculture/		
B.A. (GEN.)	Vocational Business and Commerce/		
	Vocational Home Science		
P. Co./CEN.	Vocational Engineering & Technology passed with Mathematics/		
B.Sc (GEN.)	Vocational Agriculture/		
B.Com. (GEN.) Vocational Business and Commerce			

N.B.- Candidates who have passed the Higher Secondary (10+2) Vocational examination conducted by the West Bengal Council of Vocational Education and Training in subjects other than specified as above shall be eligible to seek admission to the B.A. (General) 1<sup>st</sup> year Courses of Studies taking the subjects under Humanities Division only.

Admission to the Under Graduate Courses is strictly based on the Merit List generated through Online Admission System installed as per West Bengal Higher Education Council's guidelines. For the admission to the Honours Courses, aggregate marks shall be calculated by adding the marks of top four subjects in order of marks secured by a candidate in the H.S./Equivalent examination. However, marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. If the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

### **Courses Offered and Eligibility Criteria**

Course	Course Structure	Eligibility Criteria (as per W.B.S.U. Norms)	
B.A. (Hons.) in Bengali	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in Bengali in H.S. (10+2) /equivalent examination; OR 55% marks in Bengali in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate 40 % marks in Bengali in H.S. (10+2) /equivalent examination AND pass in English (with full marks of 100)	
B.A. (Hons.) in English	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in English in H.S. (10+2) / equivalent examination; OR 55% marks in English in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate 40 % marks in English in H.S. (10+2) /equivalent examination AND pass in English (with full marks of 100)	
B.A. (Hons.) in History	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in History in H.S. (10+2) / equivalent examination; OR 55% marks in History in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate 40 % marks in History in H.S. (10+2) / equivalent examination AND pass in English (with full marks of 100)	
B.A. (Hons.) in Education	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in Education or related subject * in H.S. (10+2) / equivalent examination; OR 55% marks in Education or \$ related subject in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate AND 40 % marks in Education or related subject* in H.S. (10+2) / equivalent examination AND pass in English (with full marks of 100)  *Related subjects: Psychology/ Philosophy/ Mathematics/ Sociology/ Education/ Economics/ Political Science/ History.	
B.A. (Hons.) in Sanskrit	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in Sanskrit in H.S. (10+2) / equivalent examination; OR 55% marks in Sanskrit in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate AND 40 % marks in Sanskrit in H.S.(10+2) / equivalent examination AND pass in English (with full marks of 100)	
B.A. (Hons.) in Human Development	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in Home Science or related subject* in H.S. (10+2) / equivalent examination;  OR 55% marks in Home Science or related subject* in H.S.(10+2) / equivaled examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES	

Course	Course Structure	Eligibility Criteria (as per W.B.S.U. Norms)
B.Sc. (Hons.) in Human Development	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in Home Science or related subject* in H.S. (10+2) / equivalent examination;  OR 55% marks in Home Science or related subject* in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate AND 40% in Home Science or related subject* in H.S. (10+2) / equivalent examination AND pass in English (with full marks 100)  * Related subjects: Education/ Psychology/ Sociology/ Anthropology/ Nutrition/ Economics/ Political Science/ Biology/ Statistics/ Physics/ Chemistry/ Mathematics.
B.Sc. (Hons.) in Food & Nutrition	Six-Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in Food and Nutrition or related subject* in H.S. (10+2) / equivalent examination;  OR 55% marks in Food and Nutrition or related subject* in H.S.(10+2) / equivalent examination And pass in English (with full marks of 100)  And also pass in Chemistry (with a full marks of 100 marks)  FOR SC/ST CANDIDATES  40% in aggregate AND 40% in Food and Nutrition related subject* in H.S. (10+2) / equivalent examination AND pass in English (with full marks of 100)  And pass in Chemistry (with a full marks of 100 marks)  *Related subject: Chemistry/ Biology.
B.Com.(Hons.) (Accounting & Finance Group)	Six -Semester Course under CBCS as per W.B.S.U. syllabus	FOR GEN./OBC CANDIDATES  A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject* in H.S. (10+2) / equivalent examination;  OR 55% marks in the subject or related subject* in H.S. (10+2) / equivalent examination And pass in English (with full marks of 100)  FOR SC/ST CANDIDATES  40% in aggregate AND 40% in subject or related subject* in H.S. (10+2) / equivalent examination AND pass in English (with full marks of 100)  *Related subjects: Accountancy/ Business Economics including Business Mathematics/ Business Organization/ Mathematics/ Economics/ Statistics/ Commerce/ Accounts/ Business Studies/ Financial Accounting/ Office Management and Secretarial Practice/ Elements of Cost Accountancy and Auditing/ Book keeping/ Business Mathematics/ Cost Accountancy and Principles of Management.
B.A. (GEN.)	Six-Semester Course under CBCS as per W.B.S.U. syllabus	PASS in H.S./ equivalent examination (10+2) And pass in English (with paper full marks of 100)
B.Com. (GEN.) (Accounting & Finance Specialization)	Six-Semester Course under CBCS as per W.B.S.U. syllabus	PASS in H.S./ equivalent examination (10+2) And pass in English (with paper full marks of 100)  *Related subjects: Accountancy/ Business Economics including Business Mathematics/ Business Organization/ Mathematics/ Economics/ Statistics/ Commerce/ Accounts/ Business Studies/ Financial Accounting/ Office Management and Secretarial Practice/ Elements of Cost Accountancy and Auditing/ Book keeping/ Business Mathematics/ Cost Accountancy and Principles of Management.

Course	Course Structure	Eligibility Criteria (as per W.B.S.U. Norms)
B.Sc. (GEN.) in Food & Nutrition	Six-Semester Course under CBCS as per W.B.S.U. syllabus	PASS in H.S./ equivalent examination (10+2) And pass in English (with paper full marks of 100)
B.Sc. (GEN.)	Six-Semester Course under CBCS as per W.B.S.U. syllabus	PASS in H.S./ equivalent examination (10+2) And pass in English (with paper full marks of 100)

### **Prescribed UG Course Structure (Honours & General) under CBCS**

Course Commonant	B.Sc.		B.A.		B.Com	
Course Component	Hons.	General	Hons.	General	Hons.	General
Core Course (CC)	14	12	14	12	14	12
Discipline Specific Elective (DSE) Course	4	6	4	4	4	4
Generic Elective (GE) Course	4		4	2	4	2
Ability Enhancement Compulsory Courses (AECC)	2	2	2	2	2	2
Skill Enhancement Courses (SEC)	2	4	2	4	2	4

### Distribution of Courses in Different Semesters for B. A. /B. Sc./B. Com. (Honours) Courses under CBCS

Semester	Core Course (CC) (14)	Discipline Specific Elective (DSE) Course (4)	Generic Elective (GE) Course (4)	Ability Enhancement Compulsory Courses (AECC) (2)	Skill Enhancement Courses (SEC) (2)	Total Credit
I	C1 C2		GE1	Environmental Science		20
II	C3 C4		GE2	English/MIL Communication		20
III	C5 C6 C7		GE3		SEC1	26
IV	C8 C9 C10		GE4		SEC2	26
V	C11 C12	DSE1 DSE2				24
VI	C13 C14	DSE3 DSE4				24
Total no. of courses	14	4	4	2	2	140

### Distribution of Courses in Different Semesters for B.Sc. (General) Course under CBCS

Semester	Core Course (CC) (12)	Discipline Specific Elective (DSE) Course (6)	Generic Elective (GE) Course (0)	Ability Enhancement Compulsory Courses (AECC) (2)	Skill Enhancement Courses (SEC) (4)	Total Credit
	DSC 1A			Environmental		
I	DSC 2A			Science		20
	DSC 3A					
	DSC 1B			English/MIL		
II	DSC 2B			Communication		20
	DSC 3B			Communication		
	DSC 1C					
III	DSC 2C				SEC1	20
	DSC 3C					
	DSC 1D					
IV	DSC 2D				SEC2	20
	DSC 3D					
		DSE1A				
V		DSE2A			SEC3	20
		DSC3A				
		DSE1B				
VI		DSE2B			SEC4	20
		DSC3B				
Total no. of courses	12	6	0	2	4	120

### <u>Distribution of Courses in Different Semesters for B. A. /B. Com. (General) Courses under CBCS</u>

Semester	Core Course (CC) (12)	Discipline Specific Elective (DSE) Course (6)	Generic Elective (GE) Course (0)	Ability Enhancement Compulsory Courses (AECC) (2)	Skill Enhancement Courses (SEC) (4)	Total Credit
I	DSC 1A DSC 2A English			Environmental Science		20
II	DSC 1B DSC 2B English			English/MIL Communication		20
III	DSC 1C DSC 2C MIL				SEC1	20
IV	DSC 1D DSC 2D MIL				SEC2	20
V		DSE1A DSE2A	GE1		SEC3	20
VI		DSE1B DSE2B	GE2		SEC4	20
Total no. of courses	12	4	2	2	4	120

### **Choice of Subjects**

### Generic Elective (GE) Subjects for B.A. (Honours) Courses in Semester I to IV under CBCS

Alternative Combinations	Bengali Honours: Generic Elective	SANG/ENGG, EDCG/HISG	English Honours: Generic Elective	Subjects :- BNGG, SANG/ EDCG/HISG	History Honours: Generic Elective	Subjects :- BNGG/SANG/ ENGG/EDCG	Education Honours: Generic Elective	Subjects :- BNGG/SANG/ ENGG/HISG	Sanskrit Honours: Generic Elective	Subjects:- BNGG/ENGG EDCG/HISG	<u>Human</u> <u>Development</u> <u>Honours:</u>	Generic Elective Subjects:- BNGG/EDCG/ HISG/PEDG
01	EDCG	ENGG	EDCG	BNGG	EDCG	BNGG	HISG	SANG	EDCG	ENGG	BNGG	EDCG
02	EDCG	SANG	EDCG	SANG	EDCG	ENGG	HISG	ENGG	EDCG	BNGG	BNGG	HISG
03	EDCG	HISG	EDCG	HISG	EDCG	SANG	HISG	BNGG	EDCG	HISG	BNGG	PEDG
04	PEDG	HISG	PEDG	HISG	PEDG	SANG	SANG	ENGG	PEDG	HISG	EDCG	HISG
05	PEDG	ENGG	PEDG	BNGG	PEDG	ENGG	SANG	BNGG	PEDG	ENGG	HISG	PEDG
06	PEDG	SANG	PEDG	SANG	PEDG	BNGG	ENGG	BNGG	PEDG	BNGG		
07	HISG	SANG	HISG	SANG	SANG	ENGG			HISG	ENGG		
08	HISG	ENGG	HISG	BNGG	SANG	BNGG			HISG	BNGG		
09	SANG	ENGG	SANG	BNGG	ENGG	BNGG			BNGG	ENGG		

Subject codes used:

SANG: Sanskrit ENGG: English. HISG: History. PEDG: Physical Education

HMDG: Human Development. EDCG: Education. BNGG: Bengali.

#### Generic Elective (GE) Subjects for B.Sc. (Honours) courses in Semester I to IV under CBCS

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Alternative Combinations	Human Development Honours: Generic	Elective Subjects:- FNTG/PHYG/ MCBG/PEDG	Food and Nutrition Honours: Generic	Subjects:- CMSG/MCBG/ PHYG/HMDG
01	FNTG	PHYG	CEMG	MCBG
02	FNTG	MCBG	CEMG	PHYG
03	FNTG	PEDG	CEMG	HMDG
04	PHYG	MCBG	CEMG	CMSG
05	PHYG	PEDG	CEMG	PEDG
06	MCBG	PEDG		

#### Subject codes used:

CMSG: Computer Science FNTG: Food & Nutrition. PEDG: Physical Education

CEMG: Chemistry. MCBG: Microbiology. PHYG: Physiology.

HMDG: Human Development.

# General Core-Subject (DSC) combinations for B. Sc General course in Food & Nutrition in Semester I to IV under CBCS

SI. No.	Subject - 1	Subject - 2	Subject – 3
01	FNTG	CEMG	MCBG
02	FNTG	CEMG	PHYG
03	FNTG	CEMG	CMSG
04	FNTG	CEMG	HMDG
05	FNTG	MCBG	HMDG
06	FNTG	PHYG	HMDG
07	FNTG	HMDG	CMSG
08	FNTG	MCBG	CMSG
09	FNTG	PHYG	CMSG
10	FNTG	CEMG	PEDG
11	FNTG	PHYG	PEDG
12	FNTG	MCBG	PEDG
13	FNTG	HMDG	PEDG

Subject codes used:

CMSG: Computer Science. CEMG: Chemistry. PEDG: Physical Education. PHYG: Physiology. HMDG: Human Development. FNTG: Food & Nutrition.

MCBG: Microbiology

# General Core-Subject (SDC) combinations for B. Sc (General) Course in Semester I to IV under CBCS

Sl. No.	Subject - 1	Subject - 2	Subject – 3
01	PHSG	CEMG	MTMG
02	PHSG	MTMG	CMSG
03	MTMG	CEMG	CMSG
04	CMSG	HMDG	CEMG
05	CEMG	PHYG	HMDG
06	CEMG	MCBG	HMDG
07	CEMG	PHYG	CMSG
08	CEMG	MCBG	CMSG
09	HMDG	PHYG	CMSG
10	HMDG	MCBG	CMSG
11	PEDG	HMDG	PHYG
12	PEDG	CMSG	PHYG
13	PEDG	CEMG	PHYG
14	PEDG	HMDG	MCBG
15	PEDG	CMSG	MCBG
16	PEDG	CEMG	MCBG
17	PEDG	CEMG	HMDG
18	PEDG	CEMG	CMSG
19	PHYG	MCBG	PEDG
20	PHYG	MCBG	CMSG
21	PHYG	MCBG	CEMG
22	PHYG	MCBG	HMDG

Subject codes used:

CMSG: Computer Science. CEMG: Chemistry. PHSG: Physics MTMG: Mathematics
PHYG: Physiology MCBG: Microbiology PEDG: Physical Education HMDG: Human Development

## General Core-Subject (DEC) & Generic Elective (GE) course combinations of B.A. (General) Course under CBCS

[Two Core Courses in English (Mandatory) for SEM 1 & 2 & Two Core Courses in MIL (Mandatory) for SEM 3 & 4 AND **Any TWO Subjects for DSC** and **ONE subject for GE** (For SEM 5 & 6) from Humanities Group]

### **General Core-Subject (DSC & GE)**

SI. No	DSC – 1	DSC-2	GE (For Semester V & VI)
01	BNGG	SANG	ENGG/PEDG/EDCG/HISG/HMDG
02	BNGG	HISG	SANG/ENGG/PEDG/EDCG/HMDG
03	BNGG	EDCG	SANG/ENGG/HISG/HMDG/PEDG
04	BNGG	PEDG	SANG/ENGG/HISG/HMDG/EDCG
05	BNGG	ENGG	SANG/PEDG/EDCG/HISG/HMDG
06	BNGG	HMDG	SANG/ENGG/PEDG/EDCG/HISG
07	SANG	HISG	ENGG/BNGG/PEDG/EDCG/HMDG
08	SANG	EDCG	ENGG/BNGG/HISG/HMDG/PEDG
09	SANG	PEDG	ENGG/BNGG/HISG/HMDG/EDCG
10	SANG	ENGG	BNGG/PEDG/EDCG/HISG/HMDG
11	SANG	HMDG	ENGG/BNGG/PEDG/EDCG/HISG
12	HISG	EDCG	SANG/ENGG/BNGG/HMDG/PEDG
13	HISG	PEDG	SANG/ENGG/BNGG/HMDG/EDCG
14	HISG	ENGG	SANG/BNGG/PEDG/EDCG/HMDG
15	HISG	HMDG	SANG/ENGG/BNGG/PEDG/EDCG
16	PEDG	ENGG	SANG/BNGG/HISG/HMDG/EDCG
17	ENGG	EDCG	SANG/BNGG/HISG/HMDG/PEDG
18	HMDG	ENGG	SANG/BNGG/PEDG/EDCG/HISG
19	HMDG	EDCG	SANG/ENGG/BNGG/HISG/PEDG
20	HMDG	PEDG	SANG/ENGG/BNGG/HISG/EDCG

<u>Generic Elective (GE) course</u>: Select One GE subject among the subjects of SANG/ENGG/BNGG/PEDG/EDCG/HISG/ HMDG, which subjects is not taken/select as DSC-1 & DSC-2 subjects.

Subject codes used:

SANG: Sanskrit ENGG: English. BNGG: Bengali

PEDG: Physical education EDCG: Education HISG: History HMDG: Human Development

## Ability Enhancement Compulsory Courses (AECC) for B.A/B.Sc/B.Com (Hons & General) for 2<sup>nd</sup> Semester under CBCS

Subject - 1	Subject - 2	Subject – 3
MIL-ENGLISH	MIL-BENGALI	MIL-SANSKRIT

#### Subject codes used:

MIL-ENGLISH: Modern Indian Language English MIL-BENGALI: Modern Indian Language Bengali MIL-SANSKRIT: Modern Indian Language Sanskrit

#### **ELECTIVE SUBJECTS COMBINATION OF B.COM (HONOURS & GENERAL)**

B.Com (Honours) in Accountancy
O1 Accounts & Finance Group
and
B.Com (General)
O1 Accounts & Finance Group

## Intake Capacity - Course & Category wise

Sl.no	Course	UR	OBC-A	ОВС-В	SC	ST	Total
1	B.A (Bengali) – Hons.	55	10	7	22	6	100
2	B.A (English) – Hons.	41	7	5	17	5	75
3	B.A (History) - Hons.	29	5	4	12	3	53
4	B.A (Education) - Hons.	12	3	2	6	2	25
5	B.A (Sanskrit) - Hons.	12	3	2	6	2	25
6	B.Com (Accountancy) – Hons.	161	29	20	64	18	292
7	B.Sc (Food & Nutrition) – Hons.	60	11	8	24	7	110
8	B.Sc (Human Development) – Hons.	5	1	1	2	1	10
9	B.A (General)	393	72	50	158	42	715
10	B.Com. (General)	80	15	10	32	9	146
11	B.Sc. (Gen. Food & Nutrition)	27	5	4	11	3	50
12	B.Sc. (Gen. )	27	5	4	11	3	50
13	B.A. (Human Development) – Hons.	10	2	2	4	2	20

### **Course -wise Fees Payable**

SI No	Course	Practical Subjects	AdmissionFees (Rs.)
1	B. A. (Hons)- Bengali/ English/ History- /Education/ Sanskrit	Without Practical Subjects	2041
2	B. A. (Hons)- Bengali/ English/ History- /Education/ Sanskrit	Any subject from- Physical Education/ Human Development	2341
3	B. A Human Development-Hons	Without Practical Subjects	2941
4	B. A Human Development-Hons	One Practical subject	3241
5	B. Com – Hons	Without Practical Subjects	2191
6	B. Sc- Food & Nutrition –Hons	Food & Nutrition and Chemistry and Another subject from /Microbiology/ Physiology/ Computer Science	5041
7	B. ScFood & Nutrition –Hons	Food & Nutrition and Chemistry and Another subject from Physical Education/ Human Development	4981
9	B. ScHuman Development-Hons	Human Development and Food & Nutrition and Another subject from Microbiology/ Physiology	3901
10	B. ScHuman Development-Hons	Human Development and Food & Nutrition and Physical Education	3841
11	B. ScHuman Development-Hons	Human Development and Physical Education and Another subject from Microbiology/ Physiology	3601
12	B. Com-General	Without Practical Subjects	2041
13	B.AGeneral	without Practical Subjects	1981
14	B.AGeneral	Any one subject from-Physical Education/ Human Development	2281
15	B.AGeneral	Two subject from- Physical Education/ Human Development	2581
16	B. Sc-Food & Nutrition-General	Food & Nutrition and Any 2 subject from Chemistry/Microbiology/Physiology/Computer Science	4201
17	B. Sc-Food & Nutrition-General	Food & Nutrition and Physical Education and Human Development	4081
18	B. Sc-Food & Nutrition-General	Food & Nutrition and Any 1 subject from Chemistry/Microbiology/ Physiology/Computer Science and Any 1 subject from Physical Education/Human Devl	4141
19	B. Sc-General	Any 3 subject from Physics/ Chemistry/Microbiology/ Physiology/ Computer Science	3271
20	B. Sc-General	Mathematics and Any 2 subject from Physics/ Chemistry/Microbiology/Physiology/ Computer Science	2911
21	B. Sc-General	Physical Education/Human Development and Any 2 subject from Physics/ Chemistry/ Microbiology/ Physiology/ Computer Science	3211
22	B. Sc-General	Physical Education and Human Development and Any 1 subject from Physics/ Chemistry/ Microbiology/ Physiology/ Computer Science	3151

**Application Fees:** No "Application Fee" is required for apply in the UG Courses.

### **GUIDELINES FOR ONLINE FORM FILL-UP FOR UG ADMISSION 2022-23**

(UG Online Admission 2022-23 guided by Notification of Dept. of Higher Education vide No 507-Edn(CS)/10M-95/14 dated 30.06.2022, Notification of West Bengal State University vide Ref. No. WBSU/Reg/UG/Online/Admission/Notice/258/2022-23, dated 08.07.2022 and Admission Regulation 2022-23, WBSU)

- 1. Fill up the Online Application Form with correct data using the link provided in the home page of College Website www.sreechaitanyamahavidyalaya.ac.in
- 2. Upload scanned copies of documents (Mandatory)

The applicant is required to upload the scanned copies of (i) Passport size photo, (Image Format, size 1kb to 30kb) (ii) Signature of applicant(Image Format, size 1kb to 20kb) (iii) Mark sheet of H.S./ equivalent examination (PDF Format, size 1kb to 150kb) and (iv) Caste Certificate of reserved candidates (PDF Format, size 1kb to 150kb). The scanned copies of the documents are required for e-verification, for which the documents must be clearly readable.

- **3. Merit list of candidates** eligible for admission will be published on notified date after everification of the documents.
- 4. SMS and Email Alert

The candidates enlisted for admission will receive SMS and/or Email Alert from the college.

5. Admission Fees Payment

The candidate whose name appears in admission list and received SMS and/or Email Alertfrom the college is required to login again to deposit the requisite Admission Fees only through online Payment Gate-Way Mode strictly within the due date as mentioned.

6. Submission of Documents at College Office (Mandatory)

The candidates are required to submit the under-mentioned documents on notified date forfinal verification:

- (i) Two copy of Filled-up Application Form,
- ii) One copy of money receipt generated from payment gate-way (college copy)
- (iii) Original & Photocopy of Age Proof, HS Mark sheet & Certificate, Caste Certificate ( If any),
- (iv) **School Leaving** Certificate (original).
- 7. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.

#### Note:

- Applicants must preserve the unique Application No for any future reference like admission.
- Applicant should keep receipt copy of money receipt generated from payment gate-way safely. College copy will be required to be deposited at the time of final verification.
- Applicants are requested to visit the Applicant Panel frequently for getting admission related notices, information, payment status etc.
- If at any stage of the admission process, marks or any information entered in online application system is found incorrect, the application will be rejected and no claims of refund of admission fees will be entertained.
- In case of any query regarding Online Admission, contact helpline:
  Email ID: <a href="mailto:scmonlineadmission@gmail.com">scmonlineadmission@gmail.com</a> or Call 6291796572 (from 10.00 am to 4.00 pm)

Visit College Website: www.sreechaitanyamahavidyalaya.ac.in					
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